|  |  |  |  |
| --- | --- | --- | --- |
|  | **Developing** | **Proficient** | **Distinguished** |
| Grade level appropriate | Creates an AUP for the target grade level that could be too difficult to understand or too limited to be useful | Creates an understandable AUP for the target grade level | checkCreates an understandable AUP for the target grade level and clearly justifies that it is age appropriate |
| Consequences | Does not discuss consequences | Mentions consequences | checkClearly lays out appropriate consequences for violation of the AUP |
| Positive | Is strictly punitive | Describes some positive uses of technology | checkCreates a positive and inviting tone about the use of technology |
| Justification | Shows limited justification for why this would be better than any other AUP | Describes good reasons for this AUP | checkLays out a clear and convincing argument of why this AUP should be used |
| Mechanics | Contains many grammar, spelling, and/or usage errors | Contains a few grammar, spelling, and/or usage errors | checkContains correct grammar, spelling, and usage throughout and meets the page requirements |

I’ll take your word for it that this is understandable for kindergarteners. It seems a little too complex to me. Think about ways that you might simplify this even more. Grade: A

**Acceptable Use and Internet Policy for Kindergarten**

Dear Parents and Students,

At Clemens Crossing Elementary school we believe that all students have the right to have access to technology. Technology is used throughout the building in a variety of ways in order to support learning and teaching. Students will have access to technology at school for educational purposes only. Please carefully read the Acceptable Use and Internet Policy below, as each student and adult volunteer will be responsible for following this policy at school.

***Responsibilities of User:***

* I promise to use all technology equipment carefully.
* I promise to use all technology equipment for its planned purpose.
* I promise to follow the directions given by the teacher with software, programs, and the Internet.
* I promise to only print when I am told to by a teacher.
* I promise to keep my login information private.
* I promise to only use **my** login information at school and with school technologies.
* I promise to ask a teacher for help if I come across a problem or have a question.
* I promise not to share personal information about myself while using the Internet.
* I promise to keep all computer and equipment settings the same.
* I promise to never use technology to hurt or bully others.
* I promise to be patient and wait for a teacher if the technology equipment isn’t working correctly.
* I promise not to eat or drink around any technology equipment.
* I understand that I may not be able to use technology equipment if I break any of these promises.

*The above policy applies to all types of technologies used on school premises or for school related purposes whether or not Clemens Crossing Elementary School or a private user owns the technology. The policy applies to students, staff, and other adults that may be supporting students.*Mr. Larner,

I propose to replace the current Acceptable Use of Technology Agreement with the attached Acceptable Use and Internet Policy for Kindergarten. While the current policy is good, the attached policy has been written in a way that Kindergarten students can understand. For some students, Kindergarten is the first formal school experience. It may also be the first time that these students have used computers or other technologies. It is important for these young students to understand the rules for using all technology equipment.

The policy should be sent home at the beginning of the school year so that parents understand what is being asked of the students while they are at school or completing school related assignments. The policy will also be reviewed at school before the first use of technology equipment. While it is not practical to review the policy before every single use, it is important that the policy is reviewed with students often so they understand their responsibilities. It is also important for the students to understand that they may not be allowed to use technology equipment if they cannot follow the guidelines.

The policy is not only for the Kindergarten students, but it is intended for teachers and any other adult that may be working with the students at school (e.g. parent or community volunteers). This policy also covers a wide range of technologies that students may use, even if it is brought from home. Students need to understand that technology equipment is to be used for educational purposes and should be treated carefully at all times.

I believe that this updated policy will be easier for younger students to understand and to follow. It is worded very simply and covers a range of concerns that young students may encounter while using technology.

Thank you for considering this policy change,

Monica Chuppetta